

**DESCRIPTION OF AMENDMENT/MODIFICATION:**

**THEREFORE:**

- I. Contract Number C1105050001 is modified to change the terminology throughout the entire contract document.

FROM: Contracting Officer's Technical Representative (COTR)

TO: Contracting Officer's Representative (COR)

- II. **SECTION B, SUPPLIES OR SERVICES AND PRICE/COSTS** are revised as follows:

- A. **FIXED RATES – YEAR 3, PARAGRAPH A, PLANNING AND DESIGN** is modified to increase the hourly loaded labor rates by 2.6% in accordance the Consumer Price Index.

- B. **PARAGRAPH D, PARK AND FACILITY IDENTIFICATION SIGNS** are modified as follows:

1. Full Color Painted and Screened Aluminum Arrowhead pricing is added on Page B-69.
2. Arrowheads with MDO Backer pricing are added on Page B-69. These arrowheads are to be purchased for signage and identification purposes only.

- C. **PARAGRAPH G, VISITOR INFORMATION SIGNS** are revised as follows:

1. All dimensions have been changed from centimeters to inches.
2. Socket Mount Hardware for all VIS Assemblies has been added on page B-94. The price is per post. For double post assemblies, the price is doubled.
3. Prices for all assemblies have been modified to reflect increases and decreases throughout the entire category of signs based on errors in pricing discovered after price reductions were negotiated on commonly ordered wayside bases.
4. Additional E.1 Assemblies have been added on Page B-136 and as a result Pages B-137 through B-175 are renumbered as Pages B-138 through B-177.
5. Additional Bulletin Case pricing has been added on Pages B-140 and B-141.

6. Electrostatic Print on Adhesive Vinyl was replaced with Unmounted Inkjet on Adhesive Vinyl.
7. Proof pricing has been renamed to proof charges and the pricing for Fiberglass and High Pressure Laminate panels has been revised as follows:
  - a) Fiberglass Proof Charges have been revised from \$75 to \$37.50.
  - b) High Pressure Laminate panels now include an 11x17 paper proof and an 8x10 pressed color proof. The price has been reduced from \$75 to \$40.

III. **SECTION B, PARAGRAPH 2, PRICING NOTES, SUBPARAGRAPH A, PACKAGING** is modified as follows:

A. **SIGN TYPE I, PARK AND FACILITY IDENTIFICATION SIGNS, PARAGRAPH (b)**

The mileage rate of \$1.80 remains unchanged.

B. **SIGN TYPES II AND III** are modified to change the crating charge percentage which is computed on each order as follows:

1. **Motorist Guidance, Traffic Regulatory, Visitor Information Sign Bases and Panels**

FROM: 5% added to the final cost of all items

TO: \$100,000 or Less = 5%  
Over \$100,000 = 4%

2. **Fiberglass and High Pressure Laminate Panels**

FROM: 5% added to the final cost of all items

TO: \$15,000 or Less = 5%  
\$15,001 to \$50,000 = 4%  
Over \$50,000 = 3%

IV. **SECTION C, DESCRIPTION/SPECIFICATIONS/WORK STATEMENT** is revised as follows:

A. **PARAGRAPH C-5, IDENTIFICATION OF WORK INCLUDED AND WORK NOT INCLUDED** is revised as follows:

1. **WORK INCLUDED ON AN OPTIONAL BASIS** is revised to include the following items as optional:

- a. Fiberglass Flex Posts and Decals
- b. Traffic Regulatory Signs (MUTCD)

B. **PARAGRAPH C-10, CUSTOMER SUPPORT** is revised as follows:

1. Item C-10.1, Preparation and Archiving of Production Files is changed to add the following paragraph (d).

Develop and maintain a process for electronic backups of all National Park Service project data, including contractor produced data. Within 11 calendar days of the effective date of this modification, the contractor shall provide the COR with an archiving organizational structure which will become the protocol for archiving project data under this contract. The COR will review the document and provide comments and/or approval within 10 calendar days.

Commercial off-the-shelf hardware and software technology shall be used to operate data backups. The contractor shall provide an export of the entire current database each quarter on LTO3 tape or CD-ROM to the COR. This export shall be provided by the 10<sup>th</sup> calendar day following the end of each quarter (i.e., January, April, July, and October).

2. Item C-10.5.C, Page 48 is changed as follows:

- a. Heading is changed from Customer Service Log to Monthly Reports and Customer Service Log.
- b. Reference to Section C-10.6.A.1 is changed to Section C-10.6.A.

3. Item C-10.5.F, Post Delivery Communication, Page C-48, first sentence is changed to read as follows:

“Contact the COR or Park contact when a COR is not identified in the Task Order or Delivery Order after delivery of signs to identify and address any outstanding problems or concerns.”

4. Item C-10.6, Reporting, Pages C-49 and C-50 is changed as follows:

- a. Level 3 Reports are changed to eliminate Regional UniGuide Managers. Level 3 reports now read as follows:

Level 3 – COR and Contracting Officer

- b. Regional Sign Coordinators and WASO Environment Specialist list is revised to delete the following:

- (1) Alaska Region  
Terry Humphrey  
Alaska Support Office  
240 West 5<sup>th</sup> Avenue, Rm. 114  
Anchorage, Alaska 99503  
Telephone: (907) 644-3390
- (2) Northeast Region  
David Reynolds  
National Park Service  
200 Chestnut Street, 3<sup>rd</sup> Floor  
Philadelphia, Pennsylvania 19106  
Telephone: (215) 597-5372
- (3) Mount Rainier Sign Shop  
Ralph Bell  
Mount Rainier National Park  
T Woods, Star Route  
Ashford, Washington 98304  
Telephone: (360) 569-2211
- (4) Southeast Region  
Michael Stanley  
National Park Service  
100 Alabama Street, Southwest, Sign Shop  
1924 Building  
Atlanta, Georgia 30303  
Telephone: (404) 562-3214

There are no replacements at this time.

5. Item C-10.6A, Monthly Reports, Page C-50 is changed as follows:
  - a. Title is changed as follows:

FROM: Monthly Reports  
TO: Monthly Reports and Customer Service Log
  - b. Description is changed to read as follows:

Each monthly report **and customer service log** shall begin on the 1<sup>st</sup> of the month and end on the last day of the month. **These Level 3 reports** are due by the fifth calendar day of the following month **as described in Section C-10.5.C.**
  - c. Item C-10.6.A.1, Customer Service log is deleted in its entirety.
6. Item C-10.6.A.1, Customer Service Log, Page C-50 is deleted in its entirety.
7. Item C-10.6.B, Quarterly Reports, Page C-50 is deleted in its entirety and replaced with the requirement to deliver the database backup set forth in Paragraph C-10, Customer Support, C-10.1, Preparation and Archiving of Production Files.
8. Item C-10.6.B.3, Post Delivery Communication, Item (b), Page C-51, is revised to include the Post Sale Follow-Up Survey which was implemented in May 2007. Effective with the date of this modification, the contractor shall modify their website to provide for Post Sale Follow-Up Survey reports to automatically be sent to designated National Park Service personnel as specified in Attachment R. Reports shall also be submitted on a monthly basis as part of the Monthly Reports and Customer Service Log. Therefore, paragraph (b) is changed to reflect the requirement for an automatic e-mail copy, as well as the consolidated customer service responses as follows. Changes have been italicized for clarity.
  - (b) *an automatic e-mail copy of customer service responses from the Post Sale Follow-Up Survey. A summary customer service report, identified by sign types, including product quality, product delivery, shipment accuracy, and customer service professionalism shall be submitted to the Contracting Officer and COR as part of the Monthly Reports and Customer Service Log.*
9. Item C-10.6.C, Semi-Annual Report, Page C-52 is deleted in its entirety.

10. Item C-10.6.C.1, Page C-52 is revised to formally change the title and reporting requirement from semi-annual to annual as follows:

FROM: Semi-Annual Environmental Performance Report  
TO: Annual Environmental Performance Report

11. Item C-10.6.D.1, Page C-52, is revised to include the Post Sale Follow-Up Survey, as revised, Attachment R, and description of the report to the following:

Prepare and transmit a Level 2 report which provides the Customer Service Log, a **summary Customer Service Report identified by sign types, including product quality, product delivery, shipment accuracy, and customer service professionalism**, Order Activity Report, and Inventory Analysis year-end totals.

V. **SECTION F, PARAGRAPH 2, TIME FOR COMPLETION, OPTION TO EXTEND THE CONTRACT TERM, AND AWARD TERM** is modified as follows:

The option for Year 3 Services is being exercised. The Time for Completion is extended from September 28, 2007 to June 30, 2008.

VI. **SECTION G, CONTRACT ADMINISTRATION DATA, PARAGRAPH 12, ECONOMIC PRICE ADJUSTMENTS (POLICY AND METHODS)** is modified as follows:

- A. **PARAGRAPH A, LABOR RATES - PLANNING AND DESIGN** is modified to increase the hourly loaded labor rates by 2.6% in accordance the Consumer Price Index.

- B. **PARAGRAPH B, SIGN COMPONENTS** are increased as follows:

1. Park and Facility Identification Signs – 0%
2. Traffic Regulatory Signs – 0%
3. Motorist Guidance Signs – 3.5%
4. Visitor Information Signs – 0%

Increases in the Park and Facility Identification Signs and in Visitor Information Signs are not made in accordance with this paragraph based on the realignment of the prices in these two sign categories which resulted in increases well over the negotiated three and one-half percent.

- C. **PARAGRAPH C, RAW MATERIALS – STEEL, ALUMINUM, WESTERN RED CEDAR, AND VINYL** are not increased in accordance with this provision.

VII. **SECTION J, ATTACHMENTS** is revised as follows:

A. **ATTACHMENT A, UNIGUIDE STANDARDS MANUAL**

1. **ATTACHMENT A2, VOLUME II, ROADWAY SIGN DESIGNS** is modified to incorporate a modification to the following addendum:

Addendum A2.1a, Clarification on Drilling Holes in Aluminum Signs, is added as a modification to Addendum A2.1, Standard Specifications for Motorist Guidance Signs.

2. **ATTACHMENT A3, VOLUME III, VISITOR INFORMATION SYSTEMS** is modified to incorporate the following:

- a. Change the Dimensional Sizes of VIS Sign Panels, Addendum A3.3
- b. Change VIS Panel and Assembly Codes, Addendum A3.4
- c. Addition of New Panel Sizes for the VIS, E.1 Assemblies, Addendum A3.5
- d. Change in Requirement Status for Fiberglass Flex Posts and Decals, Addendum A3.6
- e. Addition of Socket Mount for VIS Assemblies, Addendum A3.7
- f. Addition of Code Suffixes to Differentiate “Old Style” Bases from UniGuide Bases, Addendum A3.8
- g. Spatter Paint Standard Finish for Aluminum Assemblies, Addendum A3.9

- B. **ATTACHMENT R, POST SALE FOLLOW-UP SURVEY** is modified and added.

**-END OF MODIFICATION-**